

17 August 1964

MEMORANDUM FOR THE EXECUTIVE SECRETARY, USIB

Subject: Recommendation for Promotion,  
[redacted] OS-4

## STATINTL

1. In view of  exceptional performance,

STATINTL

I recommend that she be promoted to the next General Schedule Grade:

GS-5. In addition to her demonstrated ability to perform complex

duties as assigned, [redacted] has continued to accept additional responsibilities within the office.

2. Your concurrence in this matter is respectfully requested.

## STATINTL

/ s/ 17 Aug

Assistant Executive Secretary, USIB

Concur: